

THE YEALMPTON WOODLAND BURIAL ASSOCIATION (Company)

Extraordinary General Meeting

Form of proxy

Before completing this form, please read the explanatory notes below overleaf

I.....

[FULL NAME IN BLOCK CAPITALS]

of.....

[ADDRESS]

being a member / representative of the Company appoint the chair of the meeting or (see note 3) the person named below as my proxy to attend, speak and vote on my behalf at the Extraordinary General Meeting of the Company to be held on 29 October 2024 at 7.30pm and at any adjournment of the meeting.

Full name of proxy:

I direct my proxy to vote on the following resolutions as I have indicated by marking the appropriate box with an 'X'.

RESOLUTION	For	Against
1. That the Company seek registered charity status, and subject to resolution number 2 being duly passed, the Board of directors be authorised to apply forthwith to the Charity Commission and take all such other actions as they consider necessary to enable the Company to become a registered charity.		
2. That the draft articles of association produced to the meeting and initialled by the Chair for the purposes of identification be adopted as the articles of association of the Company with immediate effect in substitution for, and to the exclusion of, the existing articles of association of the Company.		
Signature	Date	
.....	

NOTES

FORM OF PROXY

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Company. You can only appoint a proxy using the procedures set out in these notes.
2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person and vote, your proxy appointment will automatically be terminated.

APPOINTMENT

3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. If you wish to appoint a proxy other than the chair of the meeting, insert their full name in the first box. If you leave this space blank, the chair of the meeting will be appointed your proxy. Where you appoint as your proxy someone other than the chair, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the chair and give them the relevant instructions directly.

VOTING DIRECTIONS

4. To direct your proxy how to vote on the resolutions mark the appropriate box with an "X". If no voting indication is given, your proxy will vote or abstain from voting at their discretion. Your proxy will vote (or abstain from voting) as they think fit in relation to any other matter which is put before the meeting, including a motion to adjourn.

RETURNING YOUR FORM OF PROXY

5. To appoint a proxy using this form, the form must be completed and signed and sent or delivered to the Company at Yealmpton Community Centre Stray Park, Yealmpton, Plymouth, Devon, PL8 2HF and received by the Company no later than 5.30pm on 27 October 2024.

If you are posting your proxy form within the UK, we encourage you to post early and please allow at last three working days for delivery. Please allow extra time for posting if posting from overseas. We encourage you to appoint your proxy electronically as below.
6. As an alternative to completing this hard-copy proxy form, you can appoint a proxy electronically by sending a pdf copy of your signed proxy form by email to Geoff Craddock at the following email address: info@woodlandburial.org.uk. For an electronic proxy appointment to be valid, your appointment must be received by the Company no later than 5.30pm on 27 October 2024.
7. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence. For details of how to change your proxy instructions or revoke your proxy appointment see the notes to the notice of meeting.